Make sure all paperwork is complete, readable and signed by the assigned referee

Go to casichili.net

Select My MEMBER LOG IN

Log in with your user ID and password – this gives you access to all member resources

Go to the link:

• Submit cookoff results directly on line

You will need to log in again to have access to the records necessary for submitting results

CASI officials may enter the cookoff results

User name		
Password		
	LOGIN	1
	LOGIN	

Enter the Cook off number in the Event number field and click search. If you do not have the event number use one of the other fields and a list to choose from will appear or if yours is the only match it will go directly to your cook offs information

When your results from your search return be sure to make note of the Event# not the CIS# as you will need this number to continue

Cookoff Date	
Event Number	CIS Event #
City	
State	
	SEARCH

Complete all the required fields indicated with * and as many of the others possible. Most are defaults from the cook off submission. Please correct if the information has changed. PLEASE READ any instructions that appear within the form.

Cookoff Number	1845					
CIS Event #	3					
Date	2/11/2017					
Auto Qualifier	No QualifierType					
Name	OutWest Bar & Grill Chili Cook Off					
Address*	301 S. Main St.					
City*	West					
State	TX					
Zip*	76691					
Person Submitting Results if different from Referee						
Submitter's Email						
Regional Ref*	Donna Conrad					
Region	McLennan, Tx					
Pod	×					
Charity*	Ross VFD					
Contact First Name*	Dianne					
Contact Last Name*	Stimson					
Contact Phone Number*	(254) 855-2767					
Contact Email*	winksintexas@aol.com					
Public Attendance*	0					

If you do not have final numbers please provide	e an estimate and any adjustm	nents can be reported	to the TallyMaster at a later date	:
Dollars Raised *	0			
Registered Number of Cooks*				
Chilis Judged*	0			
If not paying with pay pal disregard the final pa	nyment step at end of results s	ubmissions and click	on the Website home page to finis	sh.
Submit all forms required by uploading all in or	ne PDF file or use mulitple uplo	oads. If paying on line	by pay pal click the button below	/
Paying Online? Click if Yes				
Forms Upload	Brow	Forms 6	Browse	
Forms Upload	Brow	Forms 7	Browse	
Forms Upload	Brow	Forms 8	Browse	
Forms 4	Brow	Forms 9	Browse.	
Forms 5	Brow	Forms 10	Browse)
If ready to proceed with online results click*				
Enter the code displayed. If you cannot read th	e code click on the code to gen	nerate a new one		
Security code	8943			
Enter code*	ė	λ		
	UPDATE]		

DO NOT CLICK THE BACK BUTTON. You will be able to make changes during the review process.

PLEASE READ ANY ONLINE INSTRUCTIONS

In the Cook's name field you will began to enter their last name. A list of names will appear. It may be necessary to put in the last name with a coma and start typing the first name before the full list appears. (Doe, John). Choose the correct name. Review the address. If the address is incorrect click on the Cook's ID field and choose the next one until you find the correct name/address combination. If you find that the correct name has an old address click the "Address Change needed" box below and the TallyMaster will make the necessary correction during the approval process. If the cook auto qualifies at this cook off click the box next to "Cook Auto Qualified?" Click submit and the system will move you to the next place. Do this for all 10 chili places.

If a cook is not listed you will need to add their name. Click on Add Name and follow the instructions and complete all fields. The name should than appear in the Cook's name field when you start to type their last name.

Ist Place Chili	
NOTE: While entering results for each place DO NOT click the back button. If you believe you have made an error you will be able to fix it at the end name in the winners space. You will see the name in the drop down as you enter the letters of the last name.	when you receive the results report. If you use the ADD name option for new cooks after you submit the addition you need to enter the
Cook Off Number	1835
Add Name	
When you enter the name began with typing the last name first. Use a coma between Last and First. (Doe, John) A list will appear with the names for s the ID that matches the address for your winner. If you have the correct cook with an old address click the button below for address change. The TallyA	election. Once the name is selected if the address is incorrect click on the Cook's ID and select the next ID. The address will appear. Select Master will then correct the address during the approval process.
Cook's Name (Last, First)*	
Cook's ID	First make your selection above V
Cook's Address	First make your selection above 🔍
City	First make your selection above
State	First make your selection above
Address Change needed? Click box for YES	
Cook Auto Qualified? Click box for YES	
SUBMT	

Once you have completed all 10 places for chili you will enter your cook off number in the field and click search. This will provide the results report for chili. DO NOT click submit chili results until you have

reviewed the report and made any necessary changes



If all is correct you can now click submit chili results. If changes are needed click on the details link and make the necessary corrections. Depending on your computer/browser you may need to scroll over to the right to see the details link. Once done click submit chili results and you will be directed to enter the show results

ESULTID	COOK OFF NUMBER	MEMBERID	MEMBER NAME	COOK AUTO QUALIFIED?	RESULTS APPROVED	PLACE	POINTS	ADDRESS CHANGE?	
023	1949	8514	Miller, Robin	No	No	1	4	No	
185	1949	7275	Bowman, Joel	No	No	2	3	No	
577	1949	7334	Stevens, John	No	No	3	2	No	
078	1949	17862	Ott, Brian	No	No	4	1	No	
731	1949	7791	Miller, Keith	No	No	5	1	No	
559	1949	3522	Grant, Adrienne	No	No	6	1	No	ļ
642	1949	18212	Lundy, Jody	No	No	7	1	No	
706	1949	11907	Nolan, Nick	No	No	8	1	No	ļ
977	1949	289	Lundy, Pat	No	No	9	1	No	1
698	1949	5858	Jones, Kenneth (Kenny)	No	No	10	1	No	Į
			Records 1-10 o	f 10					

Submit Chili Results

The show results operates similar to the chili results. You will be entering the Captain's name and verifying the address and show team name. Click on the Captain's ID just as you do the cooks ID if you need to select another name/address. If the show team name is incorrect this can be fixed in the report

step later. If the Captain is a new cook and/or does not show in the listing do the same as chili and click the Add Name and follow the instructions

1st Place Show	
NOTE: While entering results for each place DO NC the end when you receive the results report. If you u winners space. You will see the name in the drop do If no Show Team is on record for this Captain or the review.	DT click the back button. If you believe you have made an error you will be able to fix it at ise the ADD name option then after you submit the addition you enter the name in the wn as you enter the last name letters. name is incorrect continue on and you will be able to add that name on your final step of
Cook Off Number	1949
Add Name	
If the Captain's address does match the entrants list during the approval process.	click on the Address Change button below and the TallyMaster will update the address
Captain's Name*	
Show Team Name	First make your selection above
Captain's ID	
Captain's Address	First make your selection above
Captain's City	First make your selection above
Captain's State	First make your selection above
Address Change?	
Cook Auto Qualified?	
	SUBMIT

Enter the cook off number and click search – DO NOT CLICK Submit Show Results until you have reviewed the report



Make any necessary corrections through the details link and then click submit show results. You will be directed to the Pay Pal site to pay online.

Q Search Again											
RESULT #	CCO#	CAPTAIN ID	NAME	SHOW NAME	СІТҮ	STATE	AUTO QUALIFIED?	RESULTS APPR'D	PLACE	POINTS	ADDRESS CHANGE
5218	1949	3937	Unclaimed	Unclaimed			No	No	S1	4	No
3177	1949	3937	Unclaimed	Unclaimed			No	No	S2	3	No
9558	1949	3937	Unclaimed	Unclaimed			No	No	S3	2	No
Records 1-3 of 3 Are results correct? If so, click the Submit Show Results button below to complete your payment. If not, click on view details to make corrections.											
Cloud Database by Caspio											
Submit Show Results											

If not paying online you can click on the websites Home menu or close your browser. If you need to send a message to the TallyMaster please do so through the Help Menu on the website. An email notification will be sent to the Regional Referee and the Event contact person once the results are approved. You can also review the submission through the website link called "Check Event Results Report"

Pay for your CASI event online

NOTE: Each PayPal transaction must be for only <u>one</u> CASI event. Back-to-back cookoffs must be on separate transactions.

- You may pay for your cookoff fees using the yellow PayPal "Pay Now" button below. You can use your PayPal account or a charge card to make the payment. If you "do not have an account", when the first PayPal screen appears, then you can use a charge card.
- Your fee payment must include \$25 event registration fee, plus \$4 per cook entered in the event. On the PayPal system enter the total fee amount in the "Item Price" box.

